

Dear [ENTER MANAGER'S NAME],

I would like your approval to attend the CMT Association's 47th Annual Symposium, taking place April 1-3, 2020 at Convene Old Slip in New York City. The Symposium provides an exclusive opportunity to personally interact with more than 300 global thought leaders using technical analysis in the field of investment and wealth management. This event offers two days of intensive learning through keynote lectures, panel discussions, breakout sessions and peer to peer idea exchange – and is a vital educational and professional development opportunity that cannot be gained anywhere else.

While the speaker list is constantly being updated, notable keynote speakers for this year's conference include:

- [Ralph Acampora, CMT](#)
- [John Bollinger, CMT, CFA](#)
- [Ned Davis](#)
- [David Keller, CMT](#)

The full price to attend is \$1,499 for non-members but can be reduced by \$200 if I register before the standard registration deadline (February 14, 2020). Member pricing is also available. Becoming a member of the CMT Association provides an additional cost savings of up to \$400 on attendance and would provide me with member benefits throughout the year.

As a CMT Association member, I would gain access to bi-weekly professional development webinars focused on the application of technical analysis, monthly newsletters highlighting educational content produced by members and industry professionals, access to over 500+ hours of archived video content and much more. For more information on CMT Association member benefits please visit <https://cmtassociation.org/membership/>.

Here is the breakdown of cost:

- Roundtrip Airfare: \$XXXX
- Ground Transportation: \$XXXX
- Hotel (3 nights): \$XXXX
- Conference Fee: \$XXXX

The total costs associated with attending the conference are: \$XXXX

You can find complete information about the 47th Annual Symposium at <https://cmtassociation.org/events/symposium/>. With the many opportunities the Symposium presents to learn from industry leaders and connect with top investment professionals, I hope you will see the value of this event.

Thanks for your consideration, and if you have any additional questions about the conference or this request please contact me directly at xxx@xxx.com

Sincerely, [[YOUR NAME]]